

Springville Public Library Board of Trustees Regular Meeting
Board Meeting Room, located on the 2nd Floor of the Springville Library
January 9, 2014 7:00 p.m.

Present: Pam Vaughn, Ann Kronmiller, Jenette Swain, Janet Johnson, Joey Franklin, MariLee Allred, Keith Leatham, Betsy Hopkins, Karen Ellingson, Margy Layton, Chris Sorensen

Excused: Roger Layton

I. Approval of November minutes and January agenda

Minutes were amended to clarify the “design a t-shirt” contest proposed by the foundation. Ann made the motion to approve the minutes and MariLee seconded. Motion passed unanimously.

January agenda was amended by removing foundation report, as Roger Layton was not in attendance. Janet made the motion to approve the amended agenda and Jenette seconded. Motion passed unanimously.

II. Friends of the Library Report—Jenette Swain

The Friends of the Library account has a balance of \$7,743.72, in addition to a new money market account of \$10,000. Jenette may move an additional \$4,000-\$5,000 to the money market account for additional interest.

Jenette deposited \$430 for book sales over one month; this is perhaps a bit high because of a single check for \$90.

The library is asking the Friends for funds for a movie license of approximately \$518 per year. Jenette will take care of this issue.

III. City Council Representative

- a. Update on information from the city regarding or of interest to the library

Chris Sorensen is a new city council member and the new library representative. Chris loves Springville and loves libraries. He described the library as the heart of town.

IV. Director’s report—Pam Vaughn

- a. Update on activities and/or issues at the library
- b. Statistical and financial report for November & December

December statistics were up a little bit. December is typically a low month, because there are no storytimes and because of the holidays. This December the library had 1000 patrons per day, and an increase in circulation of 4% over last December. Ebook statistics are missing because Sheri used to do them.

Teen night occurs every 3rd Friday at 6:30 pm. In December, 133 teens attended. Pam invited board members to come to teen night: “it’s worth coming.” There are stations that teens can move between, including crafts, gaming, and a movie. Pam recounted an episode of teen girls sharing that they live in trailer homes; there was no mockery. Pam is proud of the library staff for making teen night a safe place.

In November, 200 children attended a chess night. The first family chess night occurred Jan 8, the night previous of the board meeting. The organizers want to engage multi-generational family groups. Family chess night will be on the 2nd Wednesday of each month. Bring your own chess board.

The library would like to have children’s author Tyler Whitesides present a program.

Next month Pam turns in a preliminary budget. The switch from print to digital is an increasing issue. There is no slowing in print circulation, yet there is increased demand for ebooks. Digital materials often cost much more. For example: the library's magazine collection. Switching to online magazines would cost \$3000 per year plus 3 times the print subscription cost for each title.

The library has placed the Macs purchased with a grant in the new Clyde Creative Room. It's on the adult side of the library, in a study room. The library would like to offer classes on technology software and sees the room as a nascent Makerspace.

Margy's doing a great job on So You Want to Read. Dr. Mark Pepper in April is going to present on Hemingway.

V. Overdue Book Return Policy Revision

Several months ago we changed the overdue book return policy to allow patrons to return library items at any time for a full refund. Recently years-old items have been returned, after library has replaced items. Many of these returned items are no longer in demand. The library would like to change the policy again, to allow refunds up to 60 days from the final due date or from the date when the patron paid for the item .

Patrons may have items checked out for 2.5 months, at which point they must lose their service or pay for the book.

The 2nd sentence in the relevant paragraph would now read: If the patron finds and returns the lost item within 60 days of payment, the library will refund the money for the item. Margy made a motion to change the sentence as written; MariLee seconded. Motion passed unanimously.

VI. Officer Appointments for 2014

The board is still waiting on approved appointments for Joey and Keith. Chris will bring it up at council.

Here is a list of the officers and their duties.

Chair—conducts meeting; prepares agenda; helps fill board openings; provides annual report to the city council. Karen has been attending council meetings and finds it useful. At minimum, the chair should note city council agenda items related to the library.

Vice-chair—takes over when chair is gone.

Secretary—takes minutes; sends out agendas and minutes.

Historian—collects items related to the library that are noteworthy. Where is the library's history kept? Pam will find out.

The library board made nominations for each position and then voted.

Jenette made a motion to nominate Janet to serve as historian; MariLee seconded. Motion passed unanimously.

Ann made a motion to nominate MariLee for chair. Margy seconded. Motion passed unanimously.

Jenette made a motion to nominate Betsy for vice-chair. Janet seconded. Motion passed unanimously.

Jenette made a motion to postpone secretary nomination to February. MariLee seconded. Motion passed unanimously. Joey offered to take minutes at next month's meeting.

VII. Sheri Britsch is new director at Pleasant Grove.

The library has 5 full time employees. Sheri Britsch recently left to work as the director of the Pleasant Grove library. Interviews to fill her vacancy begin on Monday; Margy and Betsy are helping to do the hiring.

VIII. Better relations with the high school

Jenette is waiting for a call back from someone at the high school responsible for internships. This person was excited about the prospect of a library internship for high school students.

IX. Adjournment

Betsy made a motion to adjourn the meeting. Karen seconded. Motion passed unanimously.

Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Library Director 801.489.2720 at least three business days prior to this meeting. Notice of Electronic or telephone participation: Electronic and telephone participation is not available for meetings of this public body. Other information: This meeting was noticed in compliance with Utah Code 52.4.202 on or about January 2, 2014. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendasminutes and through the Utah Public Notice Meeting website at www.utah.gov/PMN/index.html. Email subscriptions to the Utah public meeting notices are available through their website. Contact information: Betsy Hopkins: betsy.spackman@gmail.com Secretary, Library Board of Directors. The next meeting for the Library Board of Directors is scheduled for February 13, 2014